



LAUGHTON GREENWOOD

## VOLUNTEER WITH US

*Providing Access To Nature Is One Of Our Guiding Principles*

### EVENTS OFFICER

Laughton Greenwood is a beautiful wood near to Lewes and Hailsham in East Sussex. It is one of the few community-managed woods in the county. Our aims are to improve the wood both for nature and for people. We want to see butterflies, newts, birds and bats thriving. We want to see a good mix of conifers and lovely English Oaks and other deciduous trees. And we want people to know that they can visit the wood and enjoy it.

Please join the management committee so we make all this happen. We need an EVENTS OFFICER who can design interesting events, help publicise them & raise the profile of the wood. Useful skills would be –

- Able to use email & social media.
- Reasonably computer literate, nothing complex but gmail, spreadsheets etc.
- Able to think out events that will attract local people but not be too much work to organise.
- Able to make a short but realistic budget for each event.
- Some knowledge of Health & Safety concerns or an ability to learn
- Ability to take digital photos & use them would be useful but not essential
- After an event able to do a short evaluation, what worked, what didn't.
- Able to write short & impactful posts for the blog after an event.
- Online research to find nearby similar organisations, reach out to them on facebook, twitter, Instagram (or in person) so as to develop collaborations & form alliances.

[www.laughtongreenwood.co.uk](http://www.laughtongreenwood.co.uk) | [info@laughtongreenwood.co.uk](mailto:info@laughtongreenwood.co.uk)



- Efficient, friendly, tactful.
- We have committee meetings one evening a month, no-one attends all of them but its useful if you can come to most.
- We have arranged some Events so have some learning already. We have some members of the committee who form a small 'Events Sub-Committee' so in the future you might share out some tasks. But what we need is more time to set up an interesting schedule of events, and grow our profile (more viewers of the Eventbrite, more people who come).
- We have a monthly Newsletter, a website & social media. Writing for those would be great.
- You could develop new ideas and collaborations – what about Yoga sessions in the wood? A Foraging Day? Bird spotting? Dawn chorus walk? Etc etc.

We are a friendly bunch and will make you welcome. We won't give you more tasks than you are happy with. The committee are non-specialists & we work to preserve the wood for local people and future generations.

To learn more about the wood see our website –

[www.laughtongreenwood.co.uk](http://www.laughtongreenwood.co.uk)

To see what we chat about follow our facebook – Search Laughton Greenwood (formerly Vert Wood)

For an informal chat ring Steve on 09702 696 807

To volunteer for this rewarding post email

[info@laughtongreenwood.co.uk](mailto:info@laughtongreenwood.co.uk) with a paragraph or so about who you are and why you are interested etc.

We look forward to meeting you.

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