

#### **LAUGHTON GREENWOOD**

#### **VOLUNTEER WITH US**

**Providing Access To Nature Is One Of Our Guiding Principles** 

# **TREASURER**

Laughton Greenwood is a beautiful wood near to Lewes and Hailsham in East Sussex. It is one of the few community-managed woods in the county. Our aims are to improve the wood both for nature and for people. We want to see butterflies, newts, birds and bats thriving. We want to see a good mix of conifers and lovely English Oaks and other deciduous trees. And we want people to know that they can visit the wood and enjoy it.

Please join the management committee so we make all this happen. We need a TREASURER who can keep track of our finances.

Useful skills would be -

- Competent using email.
- Computer literate, nothing complex but gmail, spreadsheets etc, we use Zero.
- Prepare a light update & forecast each month. We don't have a large turnover & it would be a simple job for any experienced finance worker or even a competent lay-person.
- Efficient, friendly, tactful.
- We have committee meetings once a month, no-one attends all of them but its useful if you can come to most.
- We have a treasurer at the moment who will give you a good induction & support you in the first few months.

# www.laughtongreenwood.co.uk | info@laughtongreenwood.co.uk







- A second member of the committee supports the treasurer and the committee are supportive
- We have a very helpful firm of professional auditors who sign off the accounts once a year & send the accounts to the FCA.
- We are solvent!
- We have events in the woods, eg a day for children, tree planting, a bird spotting walk, an acorn collection day. If you'd like to attend those that would be great.

We have committee meetings one evening a month, no-one attends all of them but it's useful if you can come to most.

We are a friendly bunch and will make you welcome. We won't give you more tasks than you are happy with. The committee are non-specialists & we work to preserve the wood for local people and future generations.

To learn more about the wood see our website - www.laughtongreenwood.co.uk

To see what we chat about follow our facebook - Search Laughton Greenwood (formerly Vert Wood)

For an informal chat ring Steve on 09702 696 807

To volunteer for this rewarding post email

info@laughtongreenwood.co.uk with a paragraph or so about who you are and why you are interested etc.

We look forward to meeting you.

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